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Welcome to your myQuintet eBanking space

INTRODUCING MYQUINTET: ELEVATE YOUR INVESTMENT MONITORING EXPERIENCE

Discover the myQuintet platform, that seamlessly enables you to efficiently monitor your portfolio. With its features and user-friendly interface, myQuintet empowers you to stay informed and make informed decisions with ease. Here's what myQuintet has to offer:

- **Comprehensive portfolio view:** Gain valuable insights into your portfolio valuations, asset classes, positions, and recent transactions. Stay up to date with the latest myQuintet news and receive timely updates.
- **Customized reporting preferences:** Tailor your reporting preferences to your needs. With myQuintet, you can effortlessly amalgamate portfolios for a comprehensive performance review, providing you with a holistic view of your investments.
- Access to essential documents: Retrieve and peruse significant documents with ease. myQuintet allows you to view and print valuations, performance data, and other essential documents.
- Secure communication with your adviser: Collaborate securely with your dedicated MyQuintet Adviser using the integrated messaging system. Stay connected, ask questions, and receive personalized guidance, all within a secure environment.
- **Markets:** Our platform provides real-time market news updates to help you stay informed about the latest financial trends and opportunities.
- **News:** Access the latest news directly through our platform to stay updated on key financial and economic developments.

With myQuintet, you can have complete command over your investments, closely monitor your portfolio, and engage in effective collaboration with your trusted Private Banker. Elevate your investment experience today.



HOW TO LOG IN TO MYQUINTET ?

We understand the importance of a seamless connection experience.

That's why we offer you the flexibility to choose between two convenient options: QR-Code or Smartcard. Select the method that suits your preferences and enjoy a hassle-free connection to your personal area. To log in into our system, please go to the URL: <u>https://www.myquintet.lu/</u>

Welcome		English	~
	Please select your login me	ethod	
	Smart Card		
! 器: ·	QR-Code		

If you choose to log in with the QR Code, then click on and the, QR Code will appear on the screen. You must scan it with myQuintet QR Code application to authenticate yourself.

An explanatory video is available on our website. <u>Click here</u> to access the dedicated page and get help registering your smartphone in our MyQuintet QR Code application, if you haven't done so yet.

If you choose to log in with your smartcard, then click on Smart Card and the enter the login credentials.

<u>Click here</u> to access the page containing instructional procedures which you will find below the explanatory video.

Please enter your PIN code directly. We advise against copying and pasting it from your email to avoid adding any unwanted spaces or characters.



EXPLORE THE FOLLOWING FEATURES FROM YOUR HOMEPAGE

- 1. **Proactive notifications**: Stay in the loop with updates on any activity within your portfolios. Our notification icon, located in the top right corner, keeps you informed of important events.
- 2. **Streamlined navigation**: Access all menus easily with a single click using our intuitive horizontal navigation bar.
- 3. Stay updated: Stay informed with the latest news published online by Quintet Luxembourg.
- 4. **Portfolio visibility**: Have a comprehensive view of your portfolio(s) with just a few clicks.
- 5. **Document exploration**: Easily access and explore your important documents in one centralized location. View and retrieve essential reports, statements and other relevant documents.
- 6. Market information: Stay on top of market developments with our comprehensive market information.





VIEW YOUR PORTFOLIOS

How to access and explore your portfolios.

- 1. Main menu: Access your portfolios by simply clicking on the « Portfolios ».
- 2. Consolidate for clarity: Simplify your portfolio management by consolidating multiple portfolios. By ticking the box next to « consolidate », you can obtain a comprehensive overview that combines the performance and details of all selected portfolios.
- **3. Comprehensive overview**: Gain insights into the evolution of your portfolios by clicking on the corresponding line.







PORTFOLIO DASHBOARD

Improve how you manage your portfolio using the advanced portfolio dashboard.

- **1. Portfolio evolution**: Gain insights into the evolution of asset allocation, investments, and overall portfolio growth.
- 2. Performance: Our dashboard provides a clear overview of key performance metrics.
- 3. Breakdown by asset class: Obtain a detailed breakdown of your portfolio's asset allocation by asset class.





PORTFOLIO POSITIONS

Use our portfolio analysis tools to optimise your portfolio management and gain valuable insights.

- 1. Detailed breakdown: Explore the detailed breakdown of your portfolio by asset class and currency by clicking on the "Positions" section.
- 2. Generate a PDF report: Click on "Generate Report" to create the report in PDF format.
- **3.** In-depth analysis: Go deeper into specific positions within your portfolio for more detailed information. Click on any cell in the positions table or click on the "+" icon to expand and access additional insights.
- 4. Export an Excel report: Select "Export to Excel" to retrieve your data in table format for further analysis.
- 5. Advice: If you wish to obtain a transaction advice, select the desired line and click on the advice icon to download it.

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Fixed Income \rightarrow	9.23	1.91		11.14							
Equities →	1.97	12.31		14.28							
Other Investments	0.83			0.83							
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+ Fixed Income (9)							780'498	921	514.18	11.14%	
+ Equities (9)							161'337	1'181'	462.45	14.28%	
+ Other Investments (1)							5'790) 69/	050.00	0.83%	
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PORTFOLIO POSITIONS - Customize Your Column Display

Follow these simple steps to add or remove information.

1. Once you are in the « Positions view », click on « Settings »option and then select « Configure Columns».

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Equities →	1.97	12.31		14.28							
Other Investments	0.83			0.83							
Total	76.96	21.56	1.48	100.00							
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+ Other Investments (1)						5'790	69'050.00	0.83%			

- A new pop-up windows will appear. In the window, choose between:
 Displayed columns: This section displays the columns that are currently visible in your web banking interface.
 Available columns: Here, you will find a list of additional columns that can be added to your web banking view.
- 3. If you click on the icon 0 , you will receive information about the selected column.
- 4. Add Columns: To include a column, select the desired option in the Available Columns section and activate it

by toggling the corresponding switch

- 5. **Remove Columns:** To eliminate a displayed column, click on bin icon as shown here
- 6. Click on "Save Changes" to save the modifications.

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PORTFOLIO POSITIONS - Customize Your Column Display





PORTFOLIO POSITIONS - Exploring Open, All, and Closed Positions

In this section, you'll discover three distinct types of positions: open, all, and closed.

- 1. **Open Position**: Is a financial state in which your account has a non-zero balance. This means that you have active funds or pending transactions on that account.
- 2. All Positions: Category encompasses a comprehensive view of your financial accounts. It includes all accounts, whether they have a zero balance, a positive balance, or a negative balance.
- 3. **Closed Positions:** Category represents accounts that have been fully settled or closed, often indicating that there are no active transactions or balances associated with them.

Once you're in the "Positions view" click "Settings" option, and right next to it, you'll discover the "Positions section". By default, it is set to "Open" to display the open positions in your portfolio.

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	+ Other Investments (1)		5'790	69'050.00	0.83%		

Create

button



PORTFOLIO – HOW TO GENERATE A REPORT

Follow these steps to generate a professional document:

- 1. Click on the generate button: Once you have selected the desired portfolio, click on the button to initiate the report generation process.
- 2. **Customize your preferences:** A new window will appear where you can select the Period Choice, Currency, Contents, Language and the Anonymous option.
- 3. Generate your PDF: Once you have finalized your choices, proceed by clicking the positioned at the bottom right corner.
- 4. Access the PDF document: Once the report is generated, click on View Report to view it, and the PDF will be downloaded to your device. To open it, simply click on the file to open. You can now save or print the document as needed for further analysis.

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XKGIPS 03 Execution Only	GIPS DEMO - Virtual portfolio 03	1'128'710 EUR 9.82 %	I



PORTFOLIO – CREATE FOLDERS

Simplify portfolio organization by creating custom folders tailored to your needs.

- 1. Select the « **Portfolios** » option from the menu.
- 2. Once you have accessed the « Portfolios » section, navigate to locate the « Folder » item.
- 3. Click on the « Create a folder » option.
- 4. Fill in the required field labelled « **Folder Name** » with a descriptive name for your folder and proceed by clicking on « **Create Folder** ». The new folder has been successfully created.

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Copy to

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- 5. To go back to the overview of your portfolios, click on the "Portfolios" tab.
- 6. Use the corresponding tick boxes to select the portfolios you wish to copy.
- 7. Select the folder where you would like to copy the selected portfolios, click on the bottom.

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8. Your portfolio has now been copied to the folder. To find it, navigate to the 'Folder' item, select the created folder and click on it to open.

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PORTFOLIO TRANSACTION

Track and analyse the transaction history of your selected portfolio.

- 1. Access transaction history: Locate the transaction history for your chosen portfolio by navigating to the dedicated "Transactions" tab.
- 2. **Booked securities and cash movements**: Explore the transaction history to review and monitor the booked securities and cash movements within your portfolio.
- 3. Monitor pending orders: Stay up to date with any pending orders related to your portfolio.

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XKGIPS 05	~			8'272'786 EUR ~				6.47% ~			01 Jan 2024 - 0	8 Nov 2024	~
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button.



DOCUMENTS

Discover digital copies of important documents associated with your portfolio, including valuations, account statements, purchase or sale notifications, year-end reports and tax reports.

- 1. Access Documents: Navigate to the "Documents" tab located in the main navigation bar.
- 2. Select the desired period: Fine-tune your report by selecting the period in the "Period" option.

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GIPS DEMO - Virtual portfolio 05		Valuation	TW Performance	Period	
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New 31 Oct 2024	Valuation and current account			👲 Download	
30 Sep 2024	Valuation and current account		-	👲 Download	
New 31 Aug 2024	Valuation and current account			👲 Download	

3. Filter by Type: Further refine the document list by clicking on "Filter type" and choosing specific document categories. Then, click the 'Apply' button.

36 EUR ~	TW Performance 6.47% ~	Period 11 Nov 2022 - 11 Nov 2024
36 EUR ~	6.47% ~	11 Nov 2022 - 11 Nov 2024
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Description 🛟	Amount : Currency :	ent documents Valuation and current account
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4. Download Documents: If needed, documents can be downloaded by clicking on the

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New 31 Oct 2024	Valuation and current account			👲 Download
30 Sep 2024	Valuation and current account			± Download
				4 16



SECURE MESSAGING

Send a Secure Message: Start a new conversation by sending a secure message to your banker. To do so, click on « **Messages** » in the top right corner, then click on the «**New Message** » button in the conversation window.

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- 1. **Connect** with your private banker by selecting their name from the list of available contacts.
 - Choose the subject of your message, write your request, and finally, click on 'Send' to complete the process.

CALLER AND A Read Particles Discounts Class Come London			Freques (PO 0
	Quintet/BlackRock survey unveils trends among European high	New message	✓ 4/60 Files > Send

2. You can view your **conversation history** by clicking on the "**Messages**" button, then selecting "**Show All.**" A new window will open, allowing you to search through previous conversations and respond to them.





CLIENT CENTER - CHANGE SETTINGS

By accessing the Client Center, you have various options to personalize your myQuintet access.

1. Under the 'Portfolios' section, you will find information about your portfolios, as well as your IBAN/SWIFT code.

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Portfolios	Portfolios				
Settings	Valuation Settings				
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	XKDEMO 04 Mrs. Smith	Execution Only		E	JUR
	XKGIPS 03 GIPS DEMO - Virtual portfolio 03	Execution Only		E	JUR
	XKGIP5 05 GIPS DEMO - Virtual portfolio 05	Execution Only		E	:UR

2. Under the 'Settings' section, you have various options to personalize your access to myQuintet.

Language Selection: Change the display language from five available options.

PIN Code Modification: Update your PIN code for enhanced security.

Theme: Customize the display by choosing Dark Mode.

For security reasons, a timeout of 5 minutes has been set, and the timeout duration cannot be modified. Please don't forget to close the session by clicking on the "logout" button on top right of the screen.

QUINTET LUXEMBOURG A Home	Portfolios Documents Client Center Landing	度 Messaging ① ① ① ① ● ①
Portfolios	Settings	
Settings	建 General Set up general settings for your ebanking	
	Language English	2
	Dark Theme	•
	Security Set up security settings	
	PIN code change	>
	Session Timeout 5 minutes	
	Terms and Conditions Legal information	

CONTACT US

If you have any questions, please contact your private banker or our dedicated helpdesk on +352 4797 2500 or by email to <u>ebanking.helpdesk@quintet.com</u>

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